

I. COURSE DESCRIPTION

- A. Division: Work Experience
Department: Refrigeration
Course ID: REFRIG 198
Course Title: Refrigeration Occupational Work Experience
Units: 1-4 UNITS
Lecture: None
Laboratory: 5-20 hours per week
Prerequisite: None

- B. Catalog and Schedule Description:
Supervised training in the form of on the job employment that will enhance the student's educational goals. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 198 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.
Associate Degree Applicable.
Course credit transfers to the CSU

II. NUMBER OF TIMES COURSE MAY BE TAKEN FOR CREDIT: Up to 16 units

III. EXPECTED OUTCOMES FOR STUDENTS

Upon successful completion of the course, the student should be able to:

- A. Demonstrate proficiency in practices and/or procedures newly learned on the job
- B. Explore work experience through the actual work place
- C. Analyze and evaluate daily work activities
- D. Acquire a deeper understanding of the organization or company employer

IV. CONTENT:

Content varies at each work site depending on the job being performed and the student's individual learning objectives

V. METHODS OF INSTRUCTION

Methods of instruction will include the following components:

- A. Orientation to the Work Experience program
- B. Discussions
- C. Demonstrations, where appropriate
- D. Individual student conferences
- E. Evaluation and critique of learning objectives
- F. Writing assignment

VI. TYPICAL ASSIGNMENTS

- A. Read the Cooperative Work Experience Guidelines
- B. Write a paper relating to topics in the Work Experience Guidelines
- C. Write three learning objectives and the expected outcome of each one
- D. Complete and turn in monthly timesheets

VII. EVALUATION

- A. Method of evaluation will consist of components that demonstrate the student's proficiency in achieving the course objectives. These include:
 - 1. Interview with Site Supervisor
 - 2. Research and/or term paper
 - 3. Instructor and employer evaluation
 - 4. Student work habits, including timeliness of meeting deadlines, attending mandatory Orientation, keeping individual appointments with Instructor
 - 5. Proof of work hours in the form of signed timesheets sufficient to earn appropriate number of units

- B. Frequency of evaluation
 - 1. Three objectives
 - 2. One term paper

VIII. TYPICAL TEXTS

Cooperative Work Experience Education: Student Guidelines and Responsibilities.
SBVC Publisher

IX. OTHER SUPPLIES REQUIRED OF STUDENT: None